

Wilmington City Council met in special session on Wednesday, November 1st, 2017, at 5:30 p.m. with President Randy Riley presiding.

CALL TO ORDER

President of Council called the special meeting to order at 5:38 p.m.

ROLL CALL

Roll Call: Purkey, present; Spicer, present; Stuckert, present; J. McKay, present; Swindler, present; Liermann, present; M. McKay, present.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESIDENT OF COUNCIL

A motion was made by M. McKay and seconded by J. McKay to approve the special agenda as presented.

Motion passed.

Agenda approved as presented.

COMMITTEE REPORTS AND ACTION

Finance Committee – Chairperson M. McKay stated the finance committee had already covered major parts of the budget in their meeting. M. McKay stated he would hand over the discussion to Clerk Miller who had created the budget, and encouraged Council to ask questions.

Miller briefly explained the worksheet that council had been supplied with for the budget discussion. M. McKay stated it's important for each committee to sign off on the budget specifics for their departments.

Auditor's Office

Increase in salary line due to a part time employee being moved to full time due to the pending retirement in that department. This was previously discussed in Finance Committee.

Treasurer's Office

Budget is almost exactly the same, some slight adjustments were made to reflect the PERS requirement.

Director of Law Office

Still working out how to reflect part of this information in the budget. This will be addressed in Executive Session. This budget reflects similarly to the previous year.

Income Tax Office

The only increase is the service payment to the TIF.

Municipal Court

This budget has moved funds from different lines and they are reflected on the worksheet. Municipal court found in one area they were paying for psych evaluations out of an appropriation fund and it was incorrect, so there in an increase reflected because of it. Swindler inquired if the funds were being taken from somewhere else, Miller stated she has not been able to get that information yet.

General Administrative

The salaries increase reflects the addition of the Safety Service Coordinator and Part Time Human Resources Assistant. Postage and Supplies has gone down and Utilities had a significant cost savings. The fiber internet service would most appropriately be taken out of this line, so that changed the amount slightly. For Consultant Services, the budgeted amount is reflective of preparation for contract negotiations and in Data Processing the line decreased.

Indigent Burials has gone up. In the previous year the department had to do several transfers, so they are budgeting a larger number for 2018. Code Enforcement Contract

Services increased due to the ongoing need for property board ups. There aren't any board ups pending, but it will be good to have some type of appropriation there. Purkey inquired what the average cost of a board up would be. Miller stated it depends on the amount of windows, but the average is usually about \$1500. Legal Advertising also increased based on advertising for code enforcement and street bids, all which must be posted in the newspaper.

J. McKay asked about pricing for ads, Miller explained it depends on the size and frequency required for posting, and that differs from ad to ad and per character.

Facility Maintenance line decreased, the boiler was installed and was less than was projected for this year. Improvements for the City Building for 2018 include painting the interior and replacing the loose brick in the sidewalk.

Street Paving Project increased for continuing the paving, crack sealing, and surface repair of the next quadrant.

Consultant IT Services decreased in the line but the bill is split due to administration switching to a new vendor and the Police department keeping the previous vendor. The funds will be appropriated to that department to cover costs.

Miller stated some of the names of the transfer lines have been renamed so they make more sense. Miller stated each amount is reflected in their separate department budgets in additional sections.

The HR Incidentals there was a request for extras funds to pay for extra screenings. Miller asked the HR Director to speak briefly about the increase. Director Pope stated the increases were for additional drug tests as well as background screening to hire qualified and capable individuals.

Safety

This budget stayed the same, the only variable is hiring of a dispatcher and being unsure what their insurance will be single or family, so they budgeted for family.

Safe Routes to School

This money has been expended, so it will not be budgeted for.

Bond Payments

These stayed the same.

Wilmington Succeeds

This fund is out of money and they will not be appropriating any additional money from the General Fund.

Street Maintenance

The increases are due to staffing changes, traffic lights, but there is a decrease in salt. In Capital Equipment, the increase is for a front end loader that will be used by M & R and the Landfill. Traffic lights remained the same, and there was a decrease in the permissive tax.

Public Transit

Miller stated that Director Morris worked really hard on this budget and he did a great job on creating some cost savings with the state. Miller stated the transfer line is larger but the budget is smaller has to do with their cash flow. ODOT usually to pay quarterly in a lump sum, but now they are paying monthly and that creates a little more cash flow. Director Morris stated a lot of these are small adjustments to more specific numbers.

Street Lighting Fund

The only change is a reduction in property casualty insurance.

Insurance Fund and Anthem Fund

Contributions have gone up in both funds.

Sewer and UV Lighting

Continuing going forward with these projects. Deputy Auditor Vance briefly explained the process of expenditures in this line.

Municipal Court and Probation

Miller stated the Court's section had some questions and the Probation Services and she is still working to finalize it.

Swindler asked, referring to Section 25, if Miller knew why the incidental fund went up and inquired if the Judge was going to attend any of the meetings to explain his portion of the budget. Miller stated he has been in communication and she will contact him going forward for clarification.

Miller reviewed the Police Funds, Court Special Project and Corrections.

Retained Hotel Lodging Tax Fund

Miller stated the budget number is correct, but the one on the worksheet is incorrect. It should be \$75,339.00.

Police Fund

This budget increase reflects the hiring of a patrol officer, a portion of the IT bill, addition of Jail House and work bill, education and training, equipment parts and supplies, and the replacement of the K9 vehicle.

Fire Fund

Miller stated this budget is similar from the previous year, but with an increase in benefit insurance because in a separate fund they have requested the addition of three full time firefighters who's salary isn't reflected in this fund, but the insurance is. M. McKay inquired where the salary will come from. Miller stated it is on the next page. Miller stated the equipment maintenance had gone up due to the need for a ladder test and other factors. Uniforms are also up due to the hiring of new employees.

Briefly discussed fire uniforms.

Emergency Ambulance Fund

Miller stated you will see the largest increase under the Ambulance line due to additional firefighters being hired. Spicer inquired if the SAFER Grant was still available to the department. Chief Mason stated they were denied the grant for this period but they will apply for it again. Miller stated Medical Squad Incidentals have gone up as they continue to use NARCAN, and there is an increase.

Fire Emergency Ambulance Fund

Miller stated there is an increase due to the need for a new squad under Capital Equipment, and the USDA Bond Payment has fallen off and that was a decrease.

Discussion about Fire Department equipment needs and maintenance.

Recreation Fund

This was presented to their board, and a lot of the increases and decreases are project based. M. McKay inquired if they are supplementing the Recreation Fund. Miller stated there is a request \$31,750.00 for non-operational capital improvements for shelter rooms, structures, and their veterans memorial. Miller stated this is a project detailed budget with very specific amounts.

Discussion about various Recreation Project lines.

Cemetery Fund

The largest changes are in the salary line where the Director Shidaker is requesting a city employee be placed in the cemetery to take over contracted services. There is a savings in the contract employees and the opening and closing of graves but expenses would go up for capital equipment.

Swindler asked the reasoning for moving from cemetery contract services. Shidaker stated he has been very frustrated by the lack of attention given to the cemetery by the contractors and he would prefer someone who is loyal to the city and who can give it the

attention it deserves. Shidaker stated the cemetery is a very high priority for his department and he would like to regain control by using a city selected employee.

J. McKay stated when the City inherited the cemetery, contract workers were the best option on short notice, but this plan of placing a city employee will make more sense.

General Discussion about the future of the cemetery and improvements.

Water Fund

Miller stated there was a typo with the addition of an extra zero, but it has since been corrected. M. McKay said they may want to wait to go too in depth until they've had their Water Committee Meeting. Swindler stated they will not be passing a deficit budget, so they are looking for a solution. Swindler stated they will not be rushing through the information. Miller stated they are not racing to get this budget passed, and they have time to carefully go over the information in committee.

President Riley stated they will need to defer the first reading of the budget from tomorrow's meeting.

Sewer Fund

Miller stated they would wait on discussing this until the Wastewater Sewer Committee meeting.

Waste Fund

The biggest increases were in architectural and engineering and state and local fees. There is a reduction in bond note payment. Miller stated she is very happy with this budget and praised Superintendent Crowe.

J. McKay thanked Miller, Vance, and Shidaker for their work on preparing the budget.

M. McKay thanked the administration and the department heads. Miller stated the department heads put in a great deal of time and worked very hard on these budgets.

President Riley stated the next item was adjournment to executive session pursuant to Revised Code 121.22(G)1 to consider the compensation of an employee or official.

ADJOURNMENT TO EXECUTIVE SESSION

A motion was made by M. McKay and seconded by J. McKay to adjourn to Executive Session at 6:55 p.m.

Roll Call.

J. McKay, yes; Swindler, yes; Liermann, yes; M. McKay, Purkey, yes; Spicer, yes; Stuckert, yes;

Motion passed.

ADJOURNMENT FROM EXECUTIVE SESSION

A motion was made by Liermann and seconded by Purkey to adjourn from Executive Session at 8:13 p.m.

Roll Call.

Swindler, yes; Liermann, yes; M. McKay, Purkey, yes; Spicer, yes; Stuckert, yes;

J. McKay, yes.

Motion passed.

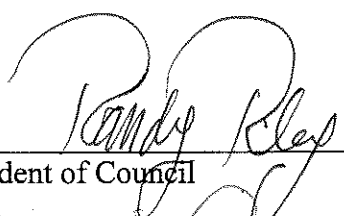
ADJOURNMENT

A motion was made by M. McKay.

President Riley declared meeting adjourned.

Council adjourned at 8:13 p.m.

ATTEST:



President of Council



Clerk